FOCUS

Focus web based application supports schools to access and interrogate holistic data across the BGE in line with the Scottish Attainment Challenge. Focus lets schools examine their CfE levels through a number of lenses including EAL and SIMD. For benchmarking purposes schools have been allocated comparator schools. An explanation on the methodology used to calculate comparator schools is given in the Comparator School section.

Please note that the datasets used in FOCUS are the same as those submitted each year to Scottish Government and are based on the annual census in September of each session. This means that the ACEL data displayed may differ slightly from the data submitted by schools at the end of each session (if there have been changes in cohorts since September).

Note also that the most recent FME data is not available, as the Healthy Living survey did not take place during the Covid-19 pandemic.

**Data Protection**

**No Unauthorised Use of Focus**

Focus is to be used by City of Edinburgh staff only.

City of Edinburgh Council policies and guidance must be observed.

Unauthorised access and inappropriate use of Focus may result in disciplinary action.

Click OK if you agree to these terms and conditions.

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**Access to FOCUS**

Head Teachers will be sent a link to the website and a username and password for the school. The Head Teacher will be responsible for managing the login and password for the school. Head Teachers can control their own password resets for this application through “Forgot Password”. Login will take you to the dashboard page for your school.

Graphical user interface, website

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**Navigation Bar**

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Icons on the Purple Band are Navigation Tools. Search will start a new search – where you can set up your own charts. Comparators will show you the data compared to similar schools. School name or Home will bring you back to the School Home Page. Log out will take you out of the application.

**School Dashboard**

Dashboards are most commonly used reports which have been set up and will give you stats for your school at a glance. These charts include Pupils achieving expected CfE Level by Total, Gender, Free School Meals (FSM), SIMD, Looked after Children (LAC), English as an Additional Language (EAL), Attendance and Ethnicity. However, all tables and charts also can be filtered to show Not Achieved or Other. Other includes “Not Assessed” and “Following Individual Milestones” (see filtering data)

**Graphical user interface, application

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**Filtering Data**

Click on a report to view the report and selecting the Filter Icon you are able to see the information contained in the current chart and can refine the data further by changing the filters and selecting Update. For Primary you can select more than one year stage and CfE Component but only one Attainment Level and Year to produce multiple charts i.e. one for each Year Stage. For Secondary the Year Stage is defaulted to S3.

Graphical user interface, application, Teams

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Graphical user interface

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Selecting Home will reset the filters back to the default chart. If you do not want to change the filters select the “Filter” icon again to Close the filter

Please note that all P1s are marked as being registered for Free School Meals.

**Viewing, Printing and Exporting**

Icon

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For all Charts and tables you can switch the view between View Chart and View Table and you are also able to Print or Export the data. However, hovering above the chart will show you the background information.

Graphical user interface, application

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Table

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Exporting allows you to export the data into Excel. If you use Firefox, Google Chrome or Safari you are able to use the print button to save a pdf version of the chart. At the moment this functionality is not available on Internet Explorer and you only have the option to print the chart or use the Excel data to create an excel chart.

**Searching Data**

Please note that Search defaults to an Authority Wide Search – if you only want to produce data for your school you will have to select your school name in the School Filter (irrespective if your school name is shown on the top Navigation Bar)

Through the Search Icon on the Navigation Bar you can set up your own charts and reports by selecting the filters you require to highlight in White. Select Search to produce a new chart and report based on filter selection criteria which you can then print or export to save. For Primary you can select more than one year stage and CfE Component but only one Attainment Level and Year to produce multiple charts. For Secondary the Year Stage is defaulted to S3.

A screenshot of a computer screen

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**Comparators**

**Methodology**

Comparators allow you to look at your school alongside other Edinburgh schools that have similar characteristics to your school. These have been referred to as your ‘comparator schools’. As this is an Edinburgh application your comparator schools are other Edinburgh schools. Each primary school has 10 comparators and each secondary school has 5 comparators.

The comparator schools have been taken from the Scottish Government’s BGE Improvement Tool, which takes into account a variety of factors, including but not limited to SIMD profile, FME profile and the size of the school. The strength of the similarity between schools was given a star rating on the BGE Improvement Tool. Three stars indicate a very strong match, two stars a strong match and one star indicates a reasonable match.

**Comparator Data**

Selecting the Comparators Icon will show data from comparator schools.

Clicking on the Filter Icon will allow you to refine the data by Year Stage, Attainment, CfE Component and Year.

Select the “Filter” icon and make any adjustments to the filters by clicking on the filters required. Select “Update” to submit the filter and refresh the chart

You can filter the Comparator Charts by Stage, Attainment and CfE component.

Graphical user interface, application

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**Non-Comparator Data**

FOCUS contains data for all Edinburgh Schools and even though a particular school may not be on your comparator list you are still able to view other schools data by changing the name of the school on the Navigation Bar.

**Reporting Issues**

Any issues with the FOCUS application should be reported via the Edinburgh [FOCUS Team](https://teams.microsoft.com/l/team/19%3aPvQ597a9ngo2_qBYJzzxq3v_2mIfVXN-7z6_3d3qKig1%40thread.tacv2/conversations?groupId=d197867c-67c8-481e-aebc-33a49b7af66a&tenantId=48acfe69-376a-42b5-9f69-c9e47bbfb9c4).